

Tonge Photography  
Online proof directions

Welcome to your online proof page!  
Below are directions on how to pick your  
Proofs for your digital proof book or  
Wedding proof book. If you have any  
Questions about this process please feel free to call us at  
920-849-9180 Thank you.  
Tonge Photography.

**Proof Book Directions**

1. Access your online proof page by going to [www.tongephotography.com](http://www.tongephotography.com) and click on the link that says online proofs.
2. Find your session and click on the event.
3. Enter your password given to you by Tonge Photography. To pick pictures that you want in your proof book click on “**favorites**” under that picture.
4. If you make a mistake or change your mind about a picture you will need to go into the favorite’s page and click on favorite again under the picture. This will take it out of your favorite’s page.
5. Once you have the specified number of pictures for your proof book per your package simply click on “email favorites to photographer on the very bottom right of the page.
6. That’s it! Your favorites are emailed to Tonge Photography and we will pick the pictures and create your proof book.

**Sporting Event Directions**

1. Access your online proof page by going to [www.tongephotography.com](http://www.tongephotography.com) and click on the link that says online proofs.
2. Find your session and click on the event.
3. To purchase a picture just click on “Order” under the desired picture.
4. Pick the size of the print and the number of prints you would like and click “Add”
5. When done picking your prints click on the “View Shopping Basket” Your total along with tax and shipping will be displayed on top.
6. Enter in your billing information and shipping information, any special notes for us and your credit card number.

If you have any questions about this process or a particular picture please feel free to call us at 920-849-9180

Thank you for your orders.  
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